

## REGISTRATION SAMPLE

The visitor registration form is a simple example of NiceLabel use. **Keeping a record of visitors**, printing badges is an unavoidable task for every business event. Take a brief look at the NiceLabel Registration sample; a few minor changes you can adopt it to suit your needs.

In addition to printing badges with visitor names and bar codes, the solution also offers visitor **database maintenance**: new visitor registration, editing and deleting records, re-printing of badges.

### The label format

RegistrationLabel.lbl has a common and simple nametag layout. It contains the visitor's name, company name and barcode.

The bar code contains all additional information about the visitor. Data is concatenated in one variable and it contains first name, last name, zip code, company, position, a complete address and e-mail.



To simplify data collection and recording additional information about visitors run "Registration Forms Main Menu.xff" form. The main menu will open where you can select further actions:

- Register and print tags ("RegistrationFormExample.xff")
- View database records and reprint badges ("RegistrationForm\_ViewRecordsExample.xff")
- Edit the menu form
- Close the application

## Register and print tags

By selecting the first option Register and Print Badge the following form opens.

The screenshot shows a web browser window titled "Registration form" with the following content:

- Header:** NiceLabel Suite OPEN DOORS EVENT registration. An "Edit form" button is in the top right.
- Form Fields:**
  - First Name: Andrew
  - Last Name: Fisher
  - Company Name: AFISH
  - Address 1: West str 5896
  - ZIP Code: 108-2
  - City: (empty)
  - State: Ca
  - Email: a\_fisher@afish.com
  - Phone Num: 212 548 632
  - Position: general manager
- Registration Information Summary:**
  - Andrew Fisher
  - general manager
  - AFISH
  - West str 5896
  - Ca
  - 108-2
  - a\_fisher@afish.com
- Marketing:**  I would like to receive marketing communciations about NiceLabel products
- Printer:** HP LaserJet 1018 (selected from a dropdown)
- Buttons:** Back to Main menu, Register, Register and Print Badge

A dialog box is overlaid on the form with the text: "Please verify your registration information. Is it correct?" and "Yes" and "No" buttons.

NOTE: To successfully register new record, please keep the database on the following location: "c:\NiceLabel Solutions\Registration\Database\RegistrationDB.mdb"

This custom printing application enables the user to enter visitor registration information. By pressing the Register button, the user can register visitor data into the database. The Register and print Badge button registers the data and prints the badge at the same time. Before printing, the user can select the printer from the list box.

The user is prompted to verify the data before saving into the database.

## Manage database records and reprint badges

The next form enables the user to manage the visitor database and badge reprinting. Records can be edited, added or deleted from the database directly in the table grid. The form also enables the user to reprint the selected record(s) to selected printer.

Registration form

NiceLabel Suite OPEN DOORS EVENT registration

MANAGE DATABASE - REPRINT BADGE

NOTE: To successfully register new record, please keep the database on the following location: "c:\NiceLabel Solutions\Registration\Database\RegistrationDB.mdb"

LastName	FirstName	Company	Position	Address1	Address2	City	State	ZIP	P
Stanley	Lord	Niceware Interna	Project Manager	10437 Innovation	Suite 147	Milwaukee	WI	53226	4
Johnson	Jack	Feel Good Guitars	President	9898 Island Way		Honolulu	HI	96801	9
Johnson	Betty	Feel Good Guitars	Secretary	9988 JJ Way	Suite 123	Seattle	WA	68445	1
Johnson	Shawn	Feel Good Guitars	Facilities Manage	9988 JJ Way	Suite 123	Seattle	WA	68445	1
Fisher	Andrew	AFISH	general manager	West str	5855		Ca	102-8	2

First record Prior record Next record Last record Insert record Delete record Post edit Cancel edit Refresh

Select the printer: HP LaserJet 1018

**Back to Main Menu** **RePrint Badge**